



## **NEW VOLUNTEER QUESTIONNAIRE**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Best Way to contact you: \_\_\_\_\_

School or Company Name: \_\_\_\_\_

How did you hear about the Heart & Hand Center?

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\_\_\_\_\_

\_\_\_\_\_

Have you ever volunteered before? If so, with which organization and what was your role?

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What aspect of the Heart & Hand Center is the most interesting to you?

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Specify days and times during the week that you are available:

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What age group would you prefer to work with? \_\_\_\_\_

Are you able to make a 6 month commitment to our program? \_\_\_\_\_

Please list two personal references:

**Name 1:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Name 2:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

What special skills do you have? Please describe briefly:

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Please describe your previous experience with children and why you are interested in being a volunteer for the Heart & Hand Center.

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**The Heart & Hand Center requires background checks on all volunteers.**

Additional Comments:

**Please identify those areas which interest you.**

\_\_\_ **Heart and Hand Center Volunteer**, Volunteer your time at the Heart & Hand Center. Volunteer hours are Monday through Friday 3:00pm-6:30pm.

\_\_\_\_\_ Tutor    \_\_\_\_\_ Workshop Provider    \_\_\_\_\_ Volunteer Youth Mentor

\_\_\_ **Off-site Volunteer**, Volunteer your time at one of Heart & Hand's art mentoring programs, located at Samaritan House, Father Ed Judy House and Cole Arts and Science Academy. Volunteer requirement is one hour per week.

\_\_\_ **Help With Heart and Hand Center Events**, Assist on-site during fundraising events throughout the year.

\_\_\_ **Silent Auction Committee**, Approach businesses for donations and gather items for silent auction tables.

\_\_\_ **Program and Printing Committee**, Organize printed materials for events including tickets, programs, pledge forms ect.,

\_\_\_ **Donations Committee**, attain general donations for various events E.g.

Winter clothing for children.

\_\_\_ **Data Entry**, It is very important that we keep track of every person who is interested in the Heart & Hand Center. We are constantly updating our database and are in need of assistance in this area.

\_\_\_\_\_ **Holding a Fundraiser**, Please contact the Heart & Hand Center regarding fundraising opportunities.

\_\_\_\_\_ **Making a donation**, For more information please contact the Heart & Hand Center.

\_\_\_\_\_ **Heart & Hand Center Art Drive Team**, Be a member of our Heart & Hand Center Art Drive team. Our Art Drive Team contacts schools, churches, businesses to have them partner with Heart & Hand Center by participating in our Art Drive by holding 2-4 week art drive collections to collect donated art supplies for our programs.

Please sign that you are aware there is a background check required with this application, and you are willing pay for a portion of this background check.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Date)

**The Heart and Hand Center 2758 Welton St. Denver, CO 80205  
303-757-2368**

**Please complete and return to [sallyvizas@heartandhandcenter.org](mailto:sallyvizas@heartandhandcenter.org)**